# C O N S T I T U T I O N

## Adopted at the Council Meeting 29 November 1997
## Revised November 1998 and adopted November 1999, as amended

30 January 2000
24 November 2001
30 November 2002
29 November 2003
9 October 2004
26 February 2005
6 May 2006
28 October 2006
18 October 2008
July 2010
24 March 2012
27 October 2012
25 October 2014
28 October 2017
26 October 2019
24 October 2020
30 October 2021
25 October 2025

***NOTE:*** ***Where either gender is mentioned the other gender shall equally apply except where the content obviously applies to the specific gender only.***

**1**

## COMPOSITION AND TITLE

The Association shall comprise men and women bowlers and shall be called the **Natal Inland Bowling Association** hereinafter referred to as the Association or District, with Headquarters in Pietermaritzburg.

**2**

## AFFILIATION

2.1 The Association shall be affiliated to **Bowls South Africa**, hereinafter referred to as Bowls SA.

2.2 The Executive Committee shall acknowledge all regulations as laid down from time to time by Bowls South Africa – wherein policies to those regulations of SASCOC, the Department of Sport & Recreation and National Government are necessary compliances.

These regulations include items such as disciplinary procedures, including sexual harassment, anti-doping, the Child Protection Act and the Consumer Act, and including the Safeguarding Policy.

## 3

## COLOURS

3.1 The official colours of the Association shall be gold and navy blue.

3.2 The emblem of the Association shall have as a central figure an elephant with five stars above all worked in gold.

3.3 A metal badge shall be provided by the Association as specified in this Constitution and the Association's By-Laws

3.4 The pocket badge shall be worn on a navy-blue blazer, provided at the member's cost. The badge shall have the words "Natal Inland Bowling Association" inscribed below and shall be provided by the Association at its cost.

3.5 A navy blue hatband with the words "Natal Inland" worked in gold shall be provided by the Association.

3.6. A navy-blue tie with the emblem worked in gold on a shield bordered in gold shall be provided by the Association for men.

3.7 The Executive shall determine the colours of an anorak and shirt to be worn by any player representing Natal Inland or by an Executive Member or official of Natal Inland.

3.8 The Association's shirts for Technical Officials, Coaches and Selectors, will be made available to persons appointed to those Standing Committees, to be worn on official duties.

## 4

## OBJECTS

The objects of the Association shall be to:

4.1 Promote and foster the game of bowls and use all available means to publicise the game of bowls in order to create an awareness of and participation by all age groups and sectors of the community.

4.2 Control and regulate the playing of the game of bowls by all clubs under its jurisdiction and to make such By-Laws as shall be necessary.

4.3 Arrange and regulate District matches and competitions and to make such rules as may be considered adequate to govern the competitions for such trophies as have been or may in future be presented to the Association.

4.4 Adjudicate upon all matters concerning the game and to adjudicate upon any dispute referred to it arising between or among affiliated clubs or any members thereof, as to the meaning or interpretation of the Laws of Bowls, or any clauses of the Constitution, By-Laws, regulations and conditions; or any matter of practice, policy, misconduct or complaint which it shall hold to be within its jurisdiction.

4.5 Appoint such Standing Committees, including Coaches, Greenkeepers, Technical Officials, Selectors and Players and/or sub-committees as circumstances may require and determine the terms of reference for their operation.

4.6 Have the power to enter into any transaction financial or otherwise, which it may deem to be in the furtherance of its objects and without detracting from the generality thereof, to acquire, mortgage or sell movable or immovable property, and to invest its funds subject to clause 4.9.

4.7 No profits or gains will be distributed to any person and the funds of the Association will be utilised solely for investment or the objects for which it was established.

4.8 On dissolution of the Association, the remaining assets will be given or transferred to another organisation with objects similar to those of the Association and which is itself exempt from income tax in terms of section 10(1)(cB)(i)(ee) of the Income Tax Act.

4.9 Funds available for investment may only be invested with registered financial institutions as defined in section 1 of the Financial Institutions [Investment of Funds] Act, 1984, and in securities listed on a licensed stock exchange as defined in the Stock Exchanges Control Act, 1985 (Act No. 1 of 1985).

4.10 The Association has been approved as a public benefit organisation in terms of section 30 of the Income Tax Act, (the Act) and the receipts and accruals are exempt from income tax in terms of section 10(1)(cN) of the Act

4.11 The Association may not have the power to carry on any business, including, ***inter alia***, ordinary trading operations in the commercial sense, speculative transactions, dividend stripping activities as well as the letting of property on a systematic or regular basis.

## 5

## JURISDICTION

The area of jurisdiction of the Association shall be that approved by Bowls SA viz., the Magisterial Districts of Kranskop, Umvoti, Mooi River, Lion's River, New Hanover, Pietermaritzburg, Camperdown, Richmond, Ixopo, Umzimkulu, Alfred County, Mount Currie, Matatiele, Himeville, Polela and Impendle

## 6

# MEMBERSHIP

6.1 The membership of the Association shall consist of properly constituted clubs which are in possession of at least one bowling green, or one in course of construction, which complies with the Laws of the Sport of Bowls.

6.2 Applications for affiliation to the Association shall be accompanied by:-

6.2.1 a copy of the club's Constitution and By-Laws
6.2.2 a list of office bearers;
6.2.3 a full year's annual subscription and levies due to the Association and Bowls SA; and
6.2.4 The proposed emblems and insignia for approval.

6.3 Applications, which are in order, shall be dealt with by Council at the meeting immediately following receipt of the application.

6.4 All clubs affiliated to the Association will be deemed ***ipso facto*** to be affiliated to Bowls SA.

## *7*

# EXECUTIVE COMMITTEE

7.1 The Executive Committee of the Association shall consist of ten [10] members, being the President, a Vice President, five [5] Executive Members, and a Treasurer, all elected in terms of Clauses 9.5 and 9.6 and 9.9. and including the appointed Secretary and Competition Secretary. In addition, the immediate Past President shall serve for a period of one [1] year.

7.2 In the event of a vacancy occurring at any time, the Executive Committee shall have the power to fill the vacancy by co-opting a member of an affiliated club.

7.3 Notwithstanding and without prejudice to the powers granted herein, the Executive Committee shall have full power and authority to:

7.3.1 Carry on the general work of the Association and call all special and general meetings provided by the Constitution, and shall deal with all matters of emergency and shall have full power to act in cases of emergency

7.3.2 Be legal holders of all monies, trophies and other property of the Association and shall deal with the same as Council shall direct and shall further keep and control proper books of the Association.

7.3.3 Be responsible for the insurance of all trophies, whilst in the custody of the Association or any of its officers, and other property of the Association against loss by fire, accident or housebreaking.

7.3.4 Incur and pay any expenditure for normal administrative expenses in connection with the general work of the Association.

7.3.5. Arrange, stage and control all District competitions to completion

7.3.6 Appoint any sub-committees it deems necessary.

7.3.7 Make payment of lease and monthly rental for office accommodation for the Association's headquarters and sign any lease documents required.

7.4 Meetings of the Executive Committee shall be held at least monthly and shall be called by the Secretary after consultation with the President.

7.5 At meetings of the Executive Committee, five [5] shall form a quorum.

7.6 The Chairman shall have a casting vote in addition to a deliberative vote.

7.7 Should any member of the Executive fail to attend three [3] consecutive meetings, without leave of absence, his appointment shall lapse forthwith.

7.8 All monies received shall be paid forthwith into an account opened in the name of the Association with a recognised commercial bank in Pietermaritzburg approved by the Council and such account shall be operated by electronic transfers with the approval of an authorised signatory/signatories**.**

7.9 In cases of emergency, the Executive Committee shall report such business to the first meeting of the Council held thereafter.

7.10 All Executive Committee officers shall be members of affiliated clubs and, should an Executive Committee officer cease to be a member of an affiliated club, he shall cease to hold office.

7.11 The President shall not hold an Executive Committee officer's position in any affiliated club.

7.12 Members of the Executive Committee shall not be eligible to act as club delegates at any meeting of the Council.

7,13 The Executive Committee shall, in the name of the Association, conduct or defend any legal action in which it may be concerned, but members shall be personally indemnified against expenses that may be incurred in connection therewith.

# 8

# COUNCIL

8.1 The Association shall be governed by a Council consisting of the following members –

8.1.1 the Executive Committee as defined in Clause 7.1; and

8.1.2 two [2] delegates from each affiliated club.

8.2 Both the delegates from each club and the aforesaid officials as specified in Clause 8.1.1 shall each have one vote. Decisions made at Council meetings shall be decided by a simple majority.

8.3 A club outside the boundaries of the Msunduzi Municipal area may nominate as its delegate a member of an affiliated club within the municipal area and environs. *Notice must be given to the District Secretary [one] 1 week prior to such meeting*

8.4 The following officials and office bearers or their alternates may attend all Council meetings as observers with the power to participate in all debates but without voting powers –

8.4.1 The Chairperson of the Technical Officials Standing Committee.

8.4.2 The Chairperson of the Greenkeepers Standing Committee.

8.4.3 The Chairperson of the Coaches Standing Committee.

8.4.4 The Chairperson of the Players Standing Committee.

8.4.5 The Chairperson of the Selection Standing Committee.

8.4.6 The Chairperson of the Natal Inland Branch of the Blind Bowlers Association

8.4.7 Junior Bowls Standing Committee

8.5 The Council shall have the power to control all matters of the Association and direct the Executive Committee except in respect of those powers reserved to the Executive Committee in Clause 7.3.

8.6 Council Meetings shall be held whenever considered necessary by the Executive but at least a Council Meeting shall be held not later than three months after each AGM. At no time shall there be less than two Council Meetings and an Annual General Meeting per season.

8.7 At Council Meetings twelve [12] members shall form a quorum from clubs, at least five [5] be Executive Members and there shall be club delegates from at least six [6] clubs.

8.8 If there is no quorum present within fifteen [15] minutes of the announced starting time, the meeting shall be adjourned and shall be held at a time and place determined by those present and entitled to vote. At such adjourned meeting, the members present shall be deemed to form a quorum.

8.9 The President may convene meetings of the Council at any time. The President shall convene a Special Council Meeting on the receipt of a requisition signed by eight [8] or more members of the Council. Such requisition shall state the purpose for which the meeting is required and this shall form the agenda of the meeting.

8.10 At all the meetings of Council, the President, or in his absence, the Vice President, shall be Chairman. In the absence of both at any meeting, the members present shall elect a Chairman from those present.

8.11 At all meetings of the Council the Chairman shall have a casting vote as well as a deliberative vote.

## 9

## ANNUAL AND SPECIAL GENERAL MEETINGS

9.1 The Association year shall extend from 1 September to 31 August. The fixtures for the NIBA competitions to run from January to December.

9.2 The Annual General Meeting of the Association shall be held during the month of October each year.

9.3 Notice of the holding of the Annual General Meeting shall be sent to each club by post on or before 1 August each year, and such notice shall indicate who of the present serving members of the Executive Committee are available to hold office in the new year and details of their period of office on the Executive Office.

9.4 All notices of motion shall be made in writing to reach the District Secretary on or before 31 August prior to the meeting.

9.5 In the case of the President, a Vice President, five [5] Executive Members, a Treasurer, nominations shall be made, in writing, by affiliated clubs and accompanied by the written acceptance of the nominee to reach the Secretary on or before 31 August prior to the meeting, provided that -

9.5.1 Candidates for the office of President shall have served at least two years on the Executive Committee, including one [1] year in the office of Vice President.

9.5.2 Candidates for the office of Vice President shall have served at least one [1] year on the Executive Committee.

9.5.3 Candidates for the office of Treasurer need not have served on the Executive Committee.

9.5.4 In the event that no serving member of the Executive Committee holds the required qualifications for nominations and election, the Executive Committee in its sole discretion may authorise other nominations.

9.6 The nominations for the Executive Committee shall appear on the agenda of the meeting. In the event of there being no nominee for an office or should none of the nominees for an office be able to accept office at the date of election, nominations shall be called for at the Annual General Meeting for that particular office.

9.7 The notice and agenda of the meeting shall be sent to all affiliated clubs and Council members at least thirty [30] days prior to the date of the meeting.

9.8 At the Annual General Meeting, the Report and Financial Statement for the previous year, duly audited, shall be submitted. Notices of motion shall be considered and office bearers shall be elected for the ensuing year.

9.9 One [1] of the five [5] Executive Committee members shall be elected from nominations from the clubs outside the boundaries of the Msunduzi Municipality. Should no nominations be received from the outside clubs, five [5] Executive Committee members shall be elected from the total nominations received and the Executive Committee shall delegate to one [1] of these five [5] members to represent the outside clubs.

9.10 The Annual General Meeting shall consider the granting of honoraria to the outgoing President, Treasurer and Auditor.

9.11 A Special General Meeting may be convened at any time by the Executive Committee or shall be called by the President on receipt of a requisition signed by at least eight [8] members of representing two [2] or more clubs and submitted by the Secretary of an affiliated club. The business that it proposes to discuss shall be stated.

9.12 Such a Special General Meeting shall be held within forty [40] days of the receipt of such requisition and the notice and agenda of the meeting shall be forwarded to all affiliated clubs and Council members not less than twenty-one [21] days prior to the date of the meeting. At such a Special General Meeting only the business for which the meeting has been convened shall be discussed.

9.13 At Annual and Special General Meetings each affiliated club, in addition to is delegates on Council, may be represented by not more than two other delegates as observers with powers to participate in all debates but without voting powers.

9.14 At Annual and Special General Meetings each affiliated club represented shall have one [1] vote for every twenty five [25] registered members or portion thereof.

9.15 At Annual and Special General Meetings every member of the Executive Committee shall have one (1) vote. This vote may only be cast on motions and not the election of officers to the Executive Committee.

. 9.16 In the event of an equality of votes cast on motions submitted, the Chairman shall have a casting vote as well as a deliberative vote.

9.17 The quorum for the Annual and Special General meetings shall be ***twelve [12] members*** of whom not less than five [5] shall be Executive Committee members and not less than six [6] shall be clubs represented by their delegates.

9.18 If there is no quorum present within fifteen [15] minutes of the announced starting time, the meeting shall be adjourned and shall be held at a time and place determined by those present and entitled to vote. At such adjourned meeting the members present shall be deemed to form a quorum"

## 10

## SELECTION STANDING COMMITTEE

10.1 Within thirty [30] days of the conclusion of the Inter-District Tournament each year the Executive Committee shall appoint separate Men's and Women's Selection Standing Committees consisting of no more than five [5] persons from nominations submitted by the Clubs

10.2 The Selection Standing Committee will elect a Convenor and all selection meetings must be attended by an Executive Committee member as an observer.

10.3 In each committee there shall not be more than one [1] selector elected from any affiliated club save when insufficient nominations are received to fill all positions; then not more than two [2] selectors may be elected from any affiliated club. If a person nominated belongs to two [2] or more affiliated clubs, he shall at the time of his nomination declare which is his "first call" club, and this club shall be deemed to be his club for the purpose of this clause.

10.4 Nominations for the Selection Committee shall be made in writing by affiliated clubs, accompanied by the written acceptance of the nominee, to reach the District Secretary by the end of March each year.

10.5 The quorum at any meeting of a Selection Committee shall be three [3].

10.6 Should a vacancy occur on a Selection Committee, the Executive Committee shall fill such vacancy.

10.7 Should a member of a Selection Committee be under consideration as a player to represent the Association, he shall recuse himself from all meetings concerning that event.

10.8 The Executive Committee shall replace him for this period.

## 11

# ACCOUNTING OFFICER

At each Annual General Meeting an Accounting Officer shall be appointed for the ensuing year, who shall examine all books computer accounting documents and vouchers / bank statements and certify to the correctness of the accounts of the Association.

## 12

# SERVICE AWARDS

12.1 **Honorary Life Officers**

12.1.1 Affiliated clubs and members of Council with the right to vote shall have the right to elect Honorary Life Presidents or Honorary Life Members upon notice to a General Meeting, provided that such notice has had the prior approval of the Executive Committee and such proposal shall be submitted to the Executive Committee before 31 August in any year. The notice of motion shall not be accepted for the agenda unless the prior support of clubs controlling not less than seventy-five percent [75%] of the total voting strength has been obtained.

12.1.2 It shall be competent to elect as Honorary Life Presidents or Honorary Life Members those members whose services in the interests of the District and the game have been such as to merit such distinction.

12.1.3 The number each of men and women to hold office in each of the abovementioned positions shall not at any time exceed:

Honorary Life President - 1
Honorary Life Member - 3

12.1.4 The proposal shall be included on the agenda of the first Annual General Meeting following the end of the Association's year in which the proposal was submitted in terms of Clause 12.1.1.

12.1.5 Honorary Life Presidents or Honorary Life Members shall take no part in the business or discussion at Council Meetings unless requested to do so by the Chairman of the meeting.

## 12.2 CERTIFICATE OF COMMENDATION

The Executive Committee may award a Certificate of Commendation to persons who have served the game of bowls with distinction over a long period of time.

## 13

# CLUB MEMBERSHIP

13.1 Bona fide members of a club shall be those who are either honorary life members with full privileges, ordinary members liable for club subscriptions or junior members. Country members, provided they are domiciled at least 40 km from the club, members in default with any club or District and non-playing members such as honorary members, social members or members of similar status whatever their designation, shall not be considered *bona fide* members.

13.2 All bona fide members, except junior members and veteran members of 90 years of age, as described in 13.3 and 13.4 below shall be liable for annual Bowls SA and District subscriptions as determined from time to time.

13.3 A junior member shall be a person under the age of 20 years on 1 September and shall not be liable for the annual District and Bowls SA subscriptions.

13.4 A senior member shall be a person of 90 years of age on 1 September and shall not be liable for the annual district and Bowls SA subscriptions."

13.5 In the case of a new member joining a club, the member's application form for registration and copy of subscription deposit slip, if monies banked directly into the Association's bank account, may be faxed or emailed to the Association. In the case of a junior member the District subscription does not apply. New members joining a club between 1 June to 31 August inclusive, do not have to pay the annual District subscription for that year but will have to pay the Bowls South Africa subscription on a pro rata basis. If a member joins another club during the year, he is not liable for additional Bowls South Africa and District subscriptions.

. 13.6 Any admission to membership in contravention of this Constitution shall be null and void.

## 14

# REGISTRATION

14.1 Every bona fide member shall be registered by his club with the Association.

14.2 Failure to register any bona fide member shall debar such member from participation in any District, Provincial or National tournament or competition.

14.3 The President of each affiliated Club shall be required by 1 January each year to submit a signed declaration that this clause and clause 13.2 will be complied with for the ensuing year.

14.3 Failure to comply with either clause 13.2 or 14.2 shall debar the club from participation in any District, Provincial or National Tournament or competition.

## 15

# DEFAULTERS

15.1 A defaulter shall be deemed as being a registered member of any club under the control of Bowls SA who has failed to pay his subscriptions or other dues, and, as result been declared by his club to be in default, or a person who ceases to be a member of his club in terms of the Liquor Act.

15.2 Each affiliated club shall, within seven [7] days of a member being declared a defaulter or becoming a defaulter, advise his name in writing, giving full reasons, to the District Secretary. The Association shall keep a permanent record of all defaulters in a Defaulters Register. The names of newly declared defaulters shall be reported at the next succeeding Council meeting.

15.3 No club shall knowingly admit a defaulter to membership. However, should this occur inadvertently or should a member be recorded as a defaulter subsequent to his admission to the club, his membership shall be withdrawn by the club until he has been reinstated by the club with which he was in default.

15.4 Notice of the reinstatement of a defaulter shall be advised to the District Secretary, in writing, within seven [7] days. The Association shall then expunge the name of the defaulter from the Defaulters Register and report the same at the next succeeding Council meeting.

15.5. Any club contravening clause 15.3 shall be mulcted by the Association in a penalty amounting to the arrears owing by the defaulter to the club with which he is in default, and the Association shall pay such amount to the said club. The defaulter's name shall then be expunged from the Defaulters Register, and the Council will be advised accordingly.

15.6 No person shall, during such time as his name remains on the Association's Defaulters Register, be permitted to play bowls at any club affiliated to the Association.

15.7 The Executive Committee shall review the Defaulters Register at the conclusion of the Association year and remove names should it be appropriate to do so. The Council shall be advised accordingly.

## 16

# DATABASE AND RETURNS

16.1 It is the responsibility of each member Club to ensure that all registrations, transfers, and deletions of bona fide members shall be made electronically onto the Bowls SA database in the manner prescribed by Bowls SA.

16.2 Each affiliated Club shall ensure that their membership captured on the database is correct by no later than 31October each year. Liability for Bowls SA and NIBA affiliation fees will be determined by the status at 31 October each year. It is important that resignations and notification of deceased members are processed according to Bowls SA procedures to ensure that the database is correct and up to date.

16.3 Membership returns shall be submitted to the Association by affiliated clubs immediately after the club's management meeting showing new members admitted, members who have resigned, died or become defaulters and defaulters reinstated, Should there be no change to a club membership no return need be submitted for that month.

## 17

## SUBSCRIPTIONS, FEES AND LEVIES

17.1 An affiliation fee, in accordance with By-Law 1, shall be paid to the Association by each club on affiliation to the Association and thereafter on 30 November each year.

17.2 An annual subscription, in accordance with By-Law 1, and such levy as may be imposed by an Annual or Special General Meeting in respect of each registered bona fide member, except a junior **and/or veteran** member **as described in 13.3 and 13.4** , as at 31 October shall be paid to the Association not later than 30 November each year.

17.3 The membership annual subscription and levies are also payable by any new member who is registered by a club before 1 June during the year."

## 18

## DISCIPLINE

18.1 In order to effectively manage discipline clubs are recommended to call a special general meeting or they could also pass motions at their annual general meeting to amend their respective constitutions by adopting the clauses as set out below. A guide to the procedures to be followed when conducting a disciplinary hearing can be found on the Bowls SA website under the icon "Admin" on the home page.

18.2 The club shall accept and abide by the spirit and terms of the South African Institute for Drug Free Sport (SAIDFS) Anti-Doping Programme and the Anti-Doping Rules, including the application of its sanctions to individuals and shall respect the authority of and co-operate with SAIDFS and the hearing bodies in all anti-doping matters which are not governed by the rules of the relevant International Federation".

18.3 The club and its members shall abide by all agreements entered into between Bowls South Africa and any authority relating to the promotion, control or testing of prohibited substances and drug use by any member of any club in the republic of South Africa.

## 18.4 Disciplinary Procedure

The club through its committee shall be obliged to take appropriate disciplinary action against any of its individual members who contravene any applicable code of conduct, rule, bylaw or resolution by the club committee, District or Bowls SA or who commits any act deemed to be harmful to the sport of bowls or any other member or person at any club, bowls facility or bowls event or any other act which brings the sport into disrepute".

It is the responsibility of each member of the club to ensure that they are acquainted with the relevant disciplinary code of conduct as well as the disciplinary procedure of the club.

18.5 It shall be competent for the Executive Committee to interview the person[s] or officials of the club concerned or witnesses or call for further documentary evidence within fourteen [14] days of the notification of the incident.

18.6 The disciplinary action which the Executive Committee is empowered to take shall be:

18.6.1 To reprimand the player[s] or club concerned.

18.6.2 To deny such player[s] or club the right to enter and/or participate or continue to participate in any competition staged by the Association or other controlling body for such a period of time as it may. Determine

18.6.3 To suspend or terminate the membership of such player[s] or club.

18.6.4 To cancel a sponsored or open tournament, or impose a monetary fine, in the case of 18.5.

18.7 A player or club shall have the right of appeal to the Council against any decision of the Executive Committee. Such appeal shall be submitted, in writing, within fourteen [14] days of the player's club or the club concerned being notified of the said decision. The appeal shall be decided by Council at its next regular meeting or the Executive Committee may call a special meeting, within fourteen [14] days' notice, to consider this appeal.

18.8 If time permits, Council members shall be informed of the facts of the case and the appeal submitted to Council. However, the prime objective will be to reach finality as soon as possible.

18.9 At such an appeal members of the Executive Committee shall have no vote. One [1] delegate from each club shall each have one [1] vote. The Council decision shall be determined by a simple majority.

18.10 At a hearing of the Executive Committee in terms of 18.5 above, or at an appeal to Council, each of the disputants and/or witnesses shall be entitled to present his/its
case either in person or in writing or through his/its duly accredited representative, provided that such representative shall be confined to officials of his/its club.

## 19

# DISPUTES AND APPEALS

19.1 All matters of dispute arising between two or more members of an affiliated club, or between an affiliated club and a member or members thereof, shall in the first instance be heard and be determined by the Committee of the club concerned.

19.2 An aggrieved party shall have the right of appeal to the Executive Committee against the decision of a club committee and shall lodge his appeal by giving notice in writing to the Secretary of the club concerned of his intention to appeal and his reasons for such appeal within ten [10] days of the date of the decision appealed against being made known to him.

19.3 Every such appeal shall be accompanied by a fee in accordance with By-Law 1 which may, in the discretion of the Executive Committee, be declared forfeited or refunded to the appellant.

19.4 The Court of Appeal shall be the Executive Committee.

19.5 On receipt of a notice of appeal as provided in Clause 19.2, the Secretary of the club concerned shall, within ten [10] days of the receipt thereof, transmit it to the District Secretary together with a statement of the reasons for the decision which is appealed against and copies of any documents which may have been used in support of the decision, and shall at the same time transmit a copy of such reasons and documents, if any, to the appellant.

19.6 Should the Secretary of the club concerned fail to take action provided in Clause 19.5, the appeal may be submitted to the Executive Committee direct.

19.7 All matters of dispute arising between two or more affiliated clubs shall be heard and determined by the Executive Committee.

19.8 An affiliated club wishing to submit a dispute for consideration by the Executive Committee shall, in writing, notify the Executive Committee of the nature of the dispute and the reason for submitting it. At the same time a copy of the notice shall be submitted to the Secretary of the respective club[s]. Every such notice to the Executive Committee shall be accompanied by a fee in accordance with By-Law 1, which in the discretion of the Executive Committee may be declared forfeited or refunded to the disputant.

19.9 On receipt of the copy of the notice provided in terms of Clause 19.8, the Secretary of the club[s] involved shall within ten [10] days, advise the Executive Committee of the club's reply to the dispute. Should a club fail to comply with this requirement, the Executive Committee may hear and determine the dispute in the absence of such reply.

19.10 Appeals and disputes may be heard and determined at the next ordinary meeting of the Executive Committee or at a meeting specially convened for that purpose, provided that any member of the Executive Committee directly affected by the appeal or dispute shall recuse himself from the meeting while it is being determined. He may, however, be recalled to answer questions or give explanations on the subject at issue.

19.11 At all hearing and disputes by the Executive Committee, the parties thereto may appear in person or may be represented by officials or members of the club[s] concerned.

19.12 An aggrieved party shall have the right of appeal to the Executive Committee against the decision of a club committee and shall lodge his appeal by giving notice in writing to the Secretary of the club concerned of his intention to appeal and his reasons for such appeal within ten [10] days of the date of the decision appealed against being made known to him.

## 20

## COMMUNICATION WITH THE ASSOCIATION

Except under the circumstances provided in Clause 19.6, no member or members of an affiliated club shall approach the Executive Committee on any matter, except through his club.

## 21

## LAWS OF THE SPORT OF BOWLS

The Laws of the Sport of Bowls, as adopted by Bowls SA shall govern play in all matches.

## 22

## WEARING OF COLOURS

22.1 Only members of the Executive Committee and those mentioned in Clauses 22.2 to 22.5 below, shall be entitled to wear the Associations' colours on official occasions. The Associations' colours shall only be worn with formal or informal bowling dress as the case may be.

22.2 On relinquishing office, past Executive Committee members who have served for a minimum period of one [1] year, excluding Past Presidents, shall be awarded the District lapel badge. They may continue to wear the Association's colours on official occasions.

22.3 A lapel badge with a bar bearing the words "Past President" shall be presented to each retiring President, who may continue to wear the Association colours on official occasions.

22.4 Any elected Honorary Life Member as defined in Clause 12.1 shall be presented with a lapel badge with a bar as well as a pocket badge both bearing the lettering describing their honorary status. The pocket badge shall be worn only on the Association's

blazer. The Honorary Life Members may wear the Association's colours on official occasions.

22.5 The Association's colours shall be awarded to those players selected to represent the Association in Provincial or National events. Colours shall not be awarded to a non-travelling reserve unless that reserve is called up to fill a vacancy in the side or team. These colours shall be retained by the player in perpetuity and the player may wear the Association's colours on official occasions. If for any reason a player awarded colours is unable to represent the Association the colours must be returned.

22.6 Players colours will not be awarded to a Manager who acts as a substitute in an emergency unless they have been selected as a reserve and have played.

22.7 District colours may be worn at any bowling event. District colours must be worn with bowling dress only. These colours may not be worn mixed with any type of non-bowling dress

## 23

## CONSTITUTION AND ALTERATIONS

23.1 The Constitution, and any subsequent amendments thereto, shall come into effect from the date of adoption thereof.

23.2 No amendment to this Constitution shall be made, except at an Annual General Meeting or at a Special General Meeting called for the purpose; provided that, no such amendment shall be effective except with the sanction of at least two-thirds of the votes of those present and entitled to vote. Any amendments to the Constitution will be submitted to the Commission for the South African Revenue Service.

23.3 Any proposed amendment to the Constitution shall, where it is to be considered by an Annual General Meeting, be made in writing setting forth in full the proposed amendment and shall reach the District Secretary on or before 31 August. In the case of a Special General Meeting, the proposed amendment shall be submitted in accordance with the provisions of Clause 9.12. The District Secretary shall advise each affiliated club of such proposal at least 21 days prior to the date of the meeting at which the proposal will be considered.

23.4 The Council shall have the power to amend the By-Laws.

23.5 In the case of doubt as to the correct interpretation of any clause of the Constitution or the By-Laws, the interpretation of the Executive Committee shall be binding on all concerned until, in the case of the Constitution, the next Annual General Meeting, or, in the case of the By-Laws, the next Council meeting, when if so desired the matter may be decided by the meeting.

# THE PLAYERS SUPPORT FUND

***Adopted 30 October 2021***

1. THE FUND

   The Fund shall be known as the Players Support Fund.

2. OBJECTIVE

   To assist any registered bowler of the Association who may require financial assistance to play in National and District competitions.

3. ADMINISTRATION

   The administration of The Players Support Fund shall be vested in the Executive Committee. The administration of the Fund shall be carried out in such a manner that the recipient shall regard the assistance as a gesture of goodwill from his fellow bowlers and not as charity. To this end the recipients' names shall not be made public.

4. ANNUAL REPORT AND ACCOUNTS

   The Executive Committee shall report on the operation of The Players Support Fund in the Annual Financial Report. The monies for The Players Support Fund are apportioned in the financials of the Association.

5. CONTRIBUTIONS

   The Players Support Fund will be funded by the additional R5 paid by the NIBA bowlers for entry into the various NIBA competitions as well as sponsorship.

6. BENEFICIARIES

   The President of a club affiliated with NIBA shall notify the Executive Committee confidentially and in writing of any person or persons whom he / she considers may need assistance, care being taken to ensure that the spirit of The Players Support Fund is maintained.

7. RULES

   Any matter not provided for in the foregoing Rules shall be determined by the Executive Committee whose decision shall be final